

Date : December 23, 2025

**Printing of Envelope for Wall Calendar 2026**

Meghna Bank PLC, a leading Commercial Bank in the private sector, invites Price Quotation (including VAT & AIT) from reputed Advertising firms, Printing House for Printing of Envelope of wall Calendar for the year 2026 of the Bank as per following specification:

Sl	Name of Product	Specification of Calendar		Quantity
02.	Envelope for Wall Calendar	Size	14.5" x 22.5"	13,000 Pcs
		Paper	120 gsm offset paper	
		Color	One side 1 color print	
04	Delivery Time	14 days from the issuance of Work Order		

Price Quotation (including VAT & AIT) along with complete dummy / sample are to be submitted to the **General Services Division**, Meghna Bank PLC, Head Office, 7<sup>th</sup> floor, 65 Gulshan Avenue (Gulshan-1), Dhaka-1212, on or before December 24, 2025 by 12:00 PM along with the following documents:

- Copy of Trade License
- Copy of TIN certificate
- Copy of VAT certificate.
- Copy of NID
- Satisfactory performance certificate from renowned Banks/Corporate Houses
- Bank solvency certificate

**Special instructions**

- Tender bids shall remain valid till 45 (forty-five) days from the date of opening.
- If any holiday falls on the date of opening tender bids, then all bids shall be opened on the following working day.
- Tender bids shall be declared ineligible if all papers/documents called for are not enclosed.
- Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply.

The Bank Authority reserves the right to accept or reject any or all the quotations in full or part without assigning any reason whatsoever. For any query, please contact with Mr. Mamun Akhtar Khan (Cell: +8801730700957).



Head of General Services Division (Acting)